

Friday 13<sup>th</sup> October 2023

Dear Parent / Carer,

**Kingfisher school trip to Chichester Planetarium – Wednesday 22nd November 2023**

We are very excited to be taking Kingfishers to Chichester Planetarium next half term to continue their Dark Matters learning. Please can Parents/Carers drop their children at Goring-by-Sea train station at 8.40am, to enable us to catch the 9.02am train to Chichester. Returning to collect them at 2.50pm - train arrives at 14.47 - this will allow time for those with siblings being dropped off and collected at school. Please note, if your son/daughter does not attend this trip they will join Swan's class for the day.

The cost of this visit is a voluntary contribution of **£7.50** per pupil. Whilst this is a voluntary contribution, please note, that if insufficient monies are received, the visit may well have to be cancelled. If a family is in receipt of specific benefits which mean that your child is eligible for free school meals, the school can help to meet the cost of this visit. Please speak to Mrs Chubb or email the office in confidence.

Payments can be paid using online banking. The school account details are as follows:

**Account name: SDET T/a Clapham & Patching CofE Primary**  
**Account number: 82595060**  
**Sort Code: 30-99-93**

Please use your child's surname and PLANET as a reference. For example SMITH/PLANET. Once transferred, please email [office@claphamandpatching.co.uk](mailto:office@claphamandpatching.co.uk) to confirm.

If you would like your child to attend, please complete the consent form and pay monies by Wednesday 15<sup>th</sup> November 2023.

Please note that the booking terms may require that the school makes regular payments to the event organisers and once these payments have been made they cannot be refunded unless the trip is cancelled by the school or your child is removed from the trip by the school. Please see our Charging and Remission Policy for more information.

Please note students will be required to wear full school uniform (please can you ensure they wear sturdy shoes as they will be walking from Chichester train station to the Planetarium) on the trip and will need to bring a drink and a packed lunch. If you usually order school meals from Chartwells (via ParentPay), please select the packed lunch option. It is also advisable to bring a waterproof coat. Please ensure that all of your child's items are named and in a rucksack as they will need to carry this themselves.

If you have any further queries regarding this trip, please do not hesitate to contact me at school.

Yours sincerely

*J Simmons*

**Mrs J Simmons**  
**Kingfisher Class Teacher**