



Mrs Justine Chubb - Head of School
Clapham and Patching CofE Primary School
The Street, Clapham, Worthing, BN13 3UU



01903 871214 office@claphamandpatching.co.uk

Tuesday 12th September 2023

Dear Parents and Carers,

Parent Governor Vacancies

I am writing to inform you that we have one vacancy for the role of parent governor on our governing board.

The role of the governing board:

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our children.

The role of a parent governor:

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

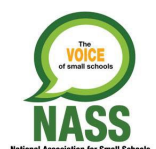
To be a parent governor you should have:

- A commitment to our school and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills

Expectations of governors:

As a Governor, you would need to:

- Attendance 6 meetings a year
- Maintain confidentiality
- Undertake training
- Visit the school to find out more about the teaching and learning taking place





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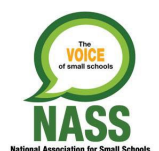
How to apply:

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to office@claphamandpatching.co.uk or to Tracy Reed (Clerk to the Governors) treed@worthinghigh.net by Friday 29th September 2023. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Tracy Reed, Clerk to the Governors (treed@worthinghigh.net)

Yours sincerely,

Mrs Justine Chubb
Head of School





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Parent Governor Application Form

Candidate name:	
Candidate address:	
Candidate statement:	<p><i>In this section, outline:</i></p> <ul style="list-style-type: none">➤ <i>The skills and experience you have that the governing board requires</i>➤ <i>Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor</i>➤ <i>If applicable, details of your contribution to the work of the governing board during your previous term of office</i>➤ <i>How you plan to contribute to the future work of the board</i>

I confirm that I am a parent or carer of a registered pupil at Clapham and Patching CE Primary School which is part of the South Downs Education Trust.

Signed: _____ Date: _____

